

Minutes

The Board of Trustees meeting of Columbia-Greene Community College was held on **November 19, 2017** on the college campus, 4400 Route 23, Hudson, NY 12534 at 5:30pm.

Present: Edward Schneier, Chairman; William Haltermann, Vice Chairman; Phil Abitabile, Bruce Bohnsack, Rosemary Lewis, Barbara Slutzky, Peter O'Hara, Kenneth Wilber, Sabra Simon, Student Trustee

Others Present: James Campion, President; Phyllis Carito, Vice President and Dean of Academic Affairs;

Dianne Topple, Vice President and Dean of Administration; Joseph Watson, Vice President and Dean of Students and Enrollment Management; Melissa Fandozzi, Director of Human Resources; Jaclyn Stevenson, Director of Public Relations; Michael Phippen, Professor of Transitional Studies; Christine Perry, Executive Secretary to the Board

1. The meeting was called to order at 5:33pm by Edward Schneier, Chairman

2. Roll Call, quorum present

3. Pledge of Allegiance

4. Request for Approval of Agenda

Motion: Mr. Bohnsack

Seconded: Mr. O'Hara

Vote: Yes: 9 No: 0

Abstention(s):

Resolution: Accepted Rejected Tabled

5. Request for Approval of Minutes

Motion: Ms. Slutzky

Seconded: Mr. Haltermann

Vote: Yes: 8 No: 0

Abstention(s): 1 Ms. Lewis

Resolution: Accepted Rejected Tabled

The October minutes were amended to reflect that Ms. Lewis was not present at the October 16, 2017 meeting.

6. Introduction of Guests and Items from the Floor

Chairman Schneier welcomed the guests.

7. Moment of Silence

Regina Zimmerman was a Professor of Business at C-GCC from 1970 to 1997.

Suzanne Oldakowski was a friend and supporter of the college.

8. Financial Report

Dianne Topple, Vice President and Dean of Administration went through the financial reports including Warrant 10-17.

9. Operating Warrant Approval

a. Warrant No. 10/17

Motion: Mr. Wilber

Seconded: Ms. Slutzky

Vote: Yes: 9 No: 0

Abstention(s):

Resolution: Accepted Rejected Tabled

10. President's Report

- *The SUNY budget is moving forward and the support for changing the funding formula for community colleges is growing. The college's capital project request is part of the SUNY budget.*
- *Mike Yevoli and Jeff Quain from the Governor Cuomo's office met with the President, Robert Bodratti, Casey O'Brien, Carol Doerfer, and Maureen Boutin about economic development in the area, the college's role and supports needed for us to grow.*
- *Todd Erling reached out to discuss our new Agribusiness course and ways in which Hudson Valley Agribusiness Development Corporation could be of assistance.*
- *Let Board know that the Director of Institutional Effectiveness, Casey O'Brien is doing a direct survey with students to get a sense of what courses, career paths, etc. that students are looking for.*
- *The Columbia-Greene Community Foundation received a 4-year grant at \$75,000 a year for equipment, from the Hudson River Bank and Trust Foundation. This grant comes with very specific parameters and guidelines. Dean Topple was able to secure matching funds from the State for the first two years of the grant.*

11. Resolutions

a. Resolution No. 0917-2064 To Accept the SUNY Child Care and Development Block Grant

WHEREAS, the Board of Trustees of Columbia-Greene Community College must approve acceptance of all grants, and

WHEREAS, the College has been awarded by SUNY Central Administration a Block Grant of \$12,000 to directly assist student parents with child care costs, and

WHEREAS, the Board of Trustees has resolved that monies for that purpose be transferred to the Columbia-Greene Community College Association, Inc.

THEREFORE, BE IT RESOLVED that the Board of Trustees of Columbia-Greene Community College approves the receipt of this grant in the amount of \$12,000 to assist student parents with child care costs during the 2017-2018 Academic Year.

Motion: Mr. O'Hara

Seconded: Mr. Abitabile

Yes: 9 No: 0

Abstention(s):

Resolution: Accepted Rejected Tabled

b. Resolution No. 0917-2065 to Accept the Perkins IV Career and Technical Education (CATEA) Grant

WHEREAS, the Board of Trustees of Columbia-Greene Community College must approve acceptance of all grants, and

WHEREAS, the College has been awarded an annual formula grant by the New York State Education Department in the amount of \$64,139 to be administered by the Director of Academic Support and,

WHEREAS, these funds are to be used to complete activities associated with the approved annual formula allocation to strengthen career and technical education programs offered by the College,

THEREFORE, BE IT RESOLVED that the Board of Trustees of Columbia-Greene Community College approves the receipt of this grant in the amount of \$64,139 to pay for the costs of these programs for the period of July 1, 2017 to June 30, 2018.

Motion: Mr. Haltermann **Seconded:** Ms. Lewis

Yes: 9 No: 0 **Abstention(s):**

Resolution: Accepted Rejected Tabled

c. Resolution No. 0917-2066 to Accept the Library Collection Aid Grant

WHEREAS, the Board of Trustees of Columbia-Greene Community College must approve acceptance of all grants, and

WHEREAS, the College has been awarded by the New York State Education Department a grant of \$5,199 to assist with the purchase of library books,

THEREFORE, BE IT RESOLVED that the Board of Trustees of Columbia-Greene Community College approves the receipt of this grant in the amount of \$5,199 to assist with the purchase of library books for the period of July 1, 2017 to June 30, 2018.

Motion: Ms. Lewis **Seconded:** Mr. Haltermann

Yes: 9 No: 0 **Abstention(s):**

Resolution: Accepted Rejected Tabled

12. Trustee Reports

Chairman Edward Schneier reported:

- *On the invitation of Assistant Professor Nicole Childrose, he spoke to the Student Senate on what students can do with a degree in political science and on the need for students to advocate for community colleges, especially when it comes to funding.*

- *The Lobby Day in Albany will take place in February 2018, and he will keep Trustees informed.*

Student Trustee, Sabra Simon reported:

- *Monday, 11/13 Faculty and students, both veterans and non-veterans, honored those in who have served. Thank you to Kevin Kropp for organizing the event.*

- *Tuesday 11/14, was the last day to withdraw from classes.*
- *Thursday 11/16 was the Thanksgiving luncheon, staff volunteered to serve students a hot Thanksgiving meal to students, courtesy of Chartwells.*
- *Tuesday, 12/12 the food pantry raffle for Columbia and Greene county pantries will take place. It is \$3 dollars per ticket.*
- *Ah Tua Teo is an Adjunct Professor who was paralyzed in a motor vehicle accident and needs a wheelchair. C-GCC was able to raise \$1,200 for Professor Teo, by holding a "Pie your Professor" contest. Students donated money and placed it in the cup next to the name of the Faculty or Staff member of their choice. The three with the most donations where pied. First place -Sean O'Connor (Director of Food Services), Ted Hilscher (Associate Professor of History), Third Place Barbara Shaffer (Associate Professor of Psychology and Sociology) and Dawn Holsapple (Professor of Biology).*
- *The Giving Tree by Professor of Computer Science/ Mathematics Joe Scampoli and Assistant Professor Dawn DeFino has begun. Families are given sponsors, sponsor will by food and gifts requested by the families in need.*

13. Dean Reports

Phyllis Carito, Vice President and Dean of Academic Affairs reported:
(Handouts: Art Opening, NAC Bulletin, Faculty Council Bulletin)

- *On September 21, 2017 Professor of Science, Dawn Holsapple facilitated a flu clinic on campus. Thanks goes to the Hannaford pharmacists who sponsored the event completely free for the 114 students/staff/faculty that were vaccinated that day.*
- *On October 19, 2017 Professor of Computer Science and Mathematics, Joseph Scampoli and Assistant Professor of Human Services, Dawn Defino, along with 5 C-GCC Human Services, Political Science and Criminal Justice students attended the Mustang Pride Event, "Increasing Awareness of Prevention, Treatment and Recovery Resources within our Community" held at Cairo-Durham H.S. The event brought together different community resources to discuss the addiction and mental health crisis in our community. CGCC was invited to attend to talk about education as a resource to healthy living. More than 200 Cairo-Durham students stopped by to discuss various programs CGCC offers. Thanks to Twin Counties Recovery for inviting us.*
- *On October 20, 2017 Associate Professor of Education and Psychology, Berne Bendel attended the "Redefining Consequences: Consideration and Strategies for Reducing Challenging Behavior" held at Four Winds, Saratoga, NY.*
- *Also, On October 21, 2017, Assistant Professor Defino, and Associate Professor Bendel were invited to a "Stop the Violence" youth rally and talent show at the Boys and Girls Club in Hudson. Defino was honored to talk to the standing room only group about educational access and community opportunity through education. Thank you to our Student Senate president, Anthony Williams, for inviting the faculty to this fun and informational event.*
- *On October 24, 2017 Associate Professor of Communication, Maya Greene presented at the SCOA Conference held at Mohawk Community College on "Curriculum Mapping," as part of the assessment agenda.*
- *On October 25-27 Associate Professor of Criminal Justice, William DeLuca attended the CJANYS Annual Conference in Buffalo NY. He has been a member of the Association's executive board since 2012, serving for the last two years as president. During his term as president DeLuca organized and led two statewide conferences and spearheaded the task of adopting a new constitution and By-laws for the Association.*

- *On October 27, the Academic Support Center (ASC) hosted approximately 60 juniors, all students from Hudson High School and Hunter Tannersville High School for Diagnostic testing. Dr. Mary-Teresa Heath, Director of the ASC, facilitated the visit and incorporated into the day visits with academic counselors, lunch, and tours of the campus. Results are sent back to the schools to help remediate students as necessary.*
- *October 27-29 Professor of English, Gregg Berninger and Associate Professor of History, Ted Hilscher attended a Thoreau on Walden Pond Symposium in Concord MA.*
- *Faculty attend these conferences, workshops, etc. as professional development and they bring back to the campus ideas and information, shared with their peers and students in different courses.*
- *October 24 and November 2, 2017 the Director of Applied Learning and Job Development, Kelly Ann Radzik, facilitated two events to connect students with community. On October 24 "Great Jobs in Finance Luncheon" was attended by 16 students who sat with representatives from five local employers: Columbia-Greene Federal Credit Union, Columbia Memorial Health; GTel Teleconnections; Pattison, Koskey, Howe & Bucci, CPAs, P.C.; and Stickler, Torchia, Allen & Churchill, CPAs, P.C.. Each employer gave a short presentation about his/her company and job/internship opportunities. The employers expressed their appreciation for the opportunity to interact with students. This event was organized by Radzik, and Associate Professor of Accounting, Susan Roberts; based on input provided by the Business and Technology Advisory Board. The second event, on November 2 was attended by fourteen students. The "Meet the Professionals: Making Career Connections" was an informal question and answer session, students learned about professionalism, career choices, internships, and entrepreneurship from five "new professionals" from the Columbia County Chamber of Commerce's Propel group. Careers represented included Attorney, E-commerce/Marketing, Photographer, Server Specialist, Small Business Owner, and Web Designer. Guest speakers included Akemi Hiatt, Brian Henchy, Paolo Vidali, Peter Fingar, Michael Molinaro and C-GCC student intern Kayla Duntz.*
- *Beginning November 1 and culminating today, Operation Turkey Drop has been working behind the scenes to be able to feed 8 student families in need with food baskets, and with the assistance of the Youth Club Houses of both Columbia and Greene counties, which are run by the Mental Health Association, 8 students between 13 and 17 years of age raised locally over \$1000 for the event. In turn, the College paid it forward by also making 8 more baskets for those students to deliver to community families in Hudson and Catskill. Thanks to Assistant Professor Dawn DeFino for her tireless work with faculty, staff, and students here at CGCC to get donations, fill baskets, and get them delivered. Happy Thanksgiving!*

Joseph Watson, Vice President and Dean of Students and Enrollment Management reported:

- *Earlier today I attended the SUNY wide, Diversity Task Force with Chairman H. Carl McCall and Chancellor Dr. Kristina Johnson.*
- *Applications for Spring 2018 continue to be processed for Spring 2018, and compared to last year at this time, applications are up 6% and acceptance is up 16%.*
- *College Night/Fall Open House was a success. Thank you to everyone who helped Admissions make it a success.*
- *OpiniForm was well received by everyone.*
- *Pickle Fest was Sunday, November 19 in Rosendale and we were well received.*

- The college's annual Thanksgiving Dinner was held this past Thursday, and was a great success. Thanks to everyone who helped.
- The Student Life Committee collected food and monetary donations during Thanksgiving Dinner and the Great American Smoke Out took place the day before.
- The Turkey Drop is being held again this year, and Assistant Professor Dawn DeFino has been available to those students who identify as being in need. Students are directed to call or stop by my office and speak with Bev help to arrange a time they could prick up their food items, which include fixings for a Turkey dinner.
 - The Women's and Men's Basketball teams won this past Saturday, and both won games at the Goldberg Classic the first weekend in November.
 - Women's Basketball, Tanisha Edge was the NJCAA Player of the week last week.

14. New Business/Other

Chairman Schneier suggested that a retreat be held after the holidays, maybe January or February. He also requested that the Chair of the Foundation Board attend a meeting in the near future.

15. President's Travel Approval List

Travel requests approved by President Campion were reviewed.

16. News Release Summary

The announcement from the Public Relations Department was reviewed.

17. Announcement of the December Meeting

Monday, December 18, 2017 at 5:30pm

18. Executive Session

An executive session will be called for discussions regarding proposed, pending or current litigation

Motion: Mr. Haltermann **Seconded:** Mr. Wilber

Yes: 9 **No:** 0 **Abstention(s):**

Resolution: Accepted Rejected Tabled

Entered executive session at: 6:16pm

Motion: Mr. Wilber **Seconded:** Mr. Haltermann

Vote: Yes: 9 No: 0 **Abstention(s):**

Resolution: Accepted Rejected Tabled

Exited executive session at: 6:23pm

19. Adjournment

Motion: Mr. Bohnsack **Seconded:** Mr. Haltermann

Vote: Yes: 9 No: 0 **Abstention(s):**

Resolution: Accepted Rejected Tabled

Adjournment at: 6:23pm



Edward Schneier
Chairman, Board of Trustees



Christine Perry
Executive Secretary to the Board