

Minutes February 26, 2018

The Board of Trustees meeting of Columbia-Greene Community College was held on **February 26, 2018** on the college campus, 4400 Route 23, Hudson, NY 12534 at 5:30 pm.

Present: Philip Abitabile, Maryanne Lee, Edward Schneier, Chairman; Bruce Bohnsack, Rosemary Lewis, Barbara Slutzky, Kenneth Wilber, Sabra Simon, Student Trustee

Excused: William Haltermann, Peter O’Hara

Others James Campion, President; Carol Doerfer, Acting Vice President and Dean of Academic Affairs;
Present: Dianne Topple, Vice President and Dean of Administration; Melissa Fandozzi, Director of Human Resources; Jaclyn Stevenson, Director of Public Relations; Greg Berringer, Professor of English; Dawn DeFino, Assistant Professor for Human Services; Dawn Holsapple, Professor of Biological Sciences and Chairperson for Math and Science Division; Michael Phippen, Professor of Transitional Studies; Diane Johnson, Associate Professor, Counselor, Career Development
 Christine Perry, Executive Secretary to the Board

1. **The meeting was called to order at 5:30 pm by Edward Schneier, Chairman**
2. **Roll Call, quorum present**
3. **Pledge of Allegiance**
4. **Request for Approval of Agenda**

Motion:	Mr. Bohnsack	Seconded:	Mr. Wilber
Vote:	Yes 8	No 0	Abstention(s)
Resolution: <input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Rejected <input type="checkbox"/> Tabled			

5. **Request for Approval of Minutes**

Motion:	Ms. Lewis	Seconded:	Mr. Bohnsack
Vote:	Yes 6	No 0	Abstention(s) 2 Mr. Abitabile, Ms. Lee
Resolution: <input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Rejected <input type="checkbox"/> Tabled			

6. **Introduction of Guests and Items from the Floor**

President Campion asked the guests to introduce themselves and Chairman Schneier welcomed them.

7. Moment of Silence

*Mrs. Jean Slutzky
Mr. William Carbone*

8. Financial Report

Dianne Toppie, Vice President and Dean of Administration went through the financial reports including Warrant 02-18.

9. Operating Warrant Approval

a. Warrant No. 01-18

Motion:		Mr. Wilber	Seconded:	Mr. Slutzky
Vote:		Yes 8	No 0	Abstention(s)
Resolution: <input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Rejected <input type="checkbox"/> Tabled				

10. President’s Report

- *Met with representatives of Columbia Memorial Health for the 2nd time about the RN to BSN in 10 years. If we are going to effect change, the college will need their support. At this time there are potentially 3 options for our students – collaborate with SUNY Delhi, using our instructors with their curriculum; partnership with Excelsior College, which allows are students to use all of the credits from their AS degree, plus another 27 from Columbia-Green and then the final 30 through Excelsior; ask SUNY to allow us to offer the BSN, as our faculty is credentialed to do this and we know our students want to stay here. Drawbacks include on-line learning is not for everyone, and Delhi’s course is on-line and so is Excelsior. The process to allow us to offer the BSN on campus is quite lengthy with no guarantees. There is a commitment by the college find a solution for our students. The first class the RN-BSN in 10 will affect is the class of 2020.*
- *Dramatic increase in the number of high school students taking College in the High School courses, with 595 applications and 528 enrollments. Dawn-Marie Blasl oversees this program.*

11. Resolutions

a. Resolution No. 0218-2072 to Amend Unclassified Professional Titles

WHEREAS, pursuant to the provisions of Section 35 of the Civil Service Law, the Board of Trustees of Columbia-Greene Community College is required to determine the positions which should be included under professional service as defined in Section 6306 of Education Law, and

WHEREAS, the Board of Trustees of Columbia-Greene Community College is required to amend job titles approved in professional service when necessary

THEREFORE, BE IT RESOLVED that in accordance with Amendment to Section 35G and 35I of the Civil Service Law in relation to the unclassified positions in the community college; the following title amendment should be made to the previously approved list of unclassified (professional) positions of Columbia-Greene Community College.

ADDITION(s): Assistant Dean of Planning and Institutional Effectiveness

Motion:	Mr. Abitabile	Seconded:	Mr. Bohnsack
Vote:	Yes 8	No 0	Abstention(s)
Resolution: <input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Rejected <input type="checkbox"/> Tabled			

b. Resolution No. 0218-2073 to award bid for the College Newsletter – Summer 2018

WHEREAS, bid specifications were written by the Director of Public Information to produce a College Newsletter for Summer 2018 and

WHEREAS, the Board of Trustees empowers the Purchasing Officer to seek bidders to print the College Newsletter for Summer 2018 and

WHEREAS, the lowest bidder, per specifications, was Eagle Printing/New England Newspaper, Inc., totaling \$2,775.00 and presented on February 13, 2018 at 2:00pm,

THEREFORE, BE IT RESOLVED that the Board of Trustees hereby awards the College Newsletter - Summer 2018 bid to Eagle Printing/New England Newspaper, Inc., for \$2,775.00.

Motion:	Mr. Wilber	Seconded:	Ms. Lewis
Vote:	Yes 8	No	Abstention(s)
Resolution: <input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Rejected <input type="checkbox"/> Tabled			

12. Trustee Reports

- *Chairman Schneier spoke about the Columbia-Greene Community Foundation Scholars Ball. The event is scheduled for Saturday, September 8, 2018. This will be the 4th year for the Ball. Chairman Schneier is on the Scholars Ball committee and will keep Board updated on the event.*
- *Ms. Simon reported that Freshman Noah Wurster, who is a member of Student Senate, earned the Eagle Scout ranking in the Boy Scouts. He refurbished 14,000 linear feet of fencing around the Hudson Cemetery.*
- *Ms. Simon spoke about events occurring on campus, including Pop-Up events that take place on Tuesdays. This year, Professor Barbara Schaffer did a Mardi Gras celebration in the dining hall, where traditional food such as shrimp po'-boys and dirty rice were served. It was very well attended, and students really liked the event.*
- *A flu shot clinic took place in the Student Court, and students and staff were able to receive free flu shots.*
- *The Women's Basketball Team was ranked 5th in the nation in our HJCAA division, and the Pep Rally will be held tomorrow in the HRBTF Student Dining Hall. The team then takes on Jefferson Community College in regional play at 6pm.*
- *This year's All Conference Players are: Jordan Wright and Rayquan Bryant for Men's Basketball and Tanisha Edge, Allaha Albright, Caisris Ruiz and Daniella Weinschrieder for Women's Basketball.*
- *Ms. Simon also reported that the season as started for our track team. Currently, there are only 3 members, but they hope that number will increase.*

13. Dean Reports

Acting Vice President and Dean of Academic Affairs, Carol Doerfer reported:

- *The request to revise our original Computer Security and Forensics AAS degree to Cyber Security and Digital Forensics AS degree has been approved by SUNY and The State Education Department. The original terminal degree had limited job opportunities as compared the BS degree. Students graduating with the bachelor's degree have tremendous job opportunities with an anticipated employment growth of 37 percent between 2012 and 2022. The transfer path to the bachelor's degree is very specific and will allow for the best transfer opportunities for our students. There is already an articulation agreement in place with UAlbany and one is in progress with Empire State College. This revised degree will be ready for Fall 2018 enrollment.*
- *Debut of a new pre-employment basic training course for corrections officers begins on March 5. Bob Bodratti and Bill DeLuca worked closely with the Columbia County Sheriff's Office Corrections Division and the Greene County Sheriff's Office of Corrections to design this 12-week 192-hour course. It is targeted for people seeking careers in municipal corrections setting. The first of its kind to be offered at a community college in NYS, it is approved by the NYS Division of Criminal Justice Services and satisfies the phase-one requirements of their Basic Course for Corrections. Completion of the course will enhance attendees' future in the corrections side of law enforcement.*
- *1/23 High School Juried Art Show on display in the Foundation Gallery. Reception and awards ceremony held.*
- *1/31 Casey O'Brien attended Workforce 2025 Educators and Industry Leaders Working Together*
- *2/1 Automotive faculty member Michael Trimarchi attended a Toyota T-TEN meeting in NYC*
- *2/5 Criminal Justice faculty member Bill DeLuca and his Criminal Justice students toured the NYS Police Academy*
- *2/9 Education faculty member Berne Bendel attended Responsive Classroom Training in support of the Foundations of Education class she teaches*
- *2/23 Advisors Bill Mathews, Diane Johnson and Leslie Rousseau attended the 2018 SUNY Advising Conference at UAlbany*
- *2/26 Immunization Clinic held for students and staff. Professor Dawn Holsapple was instrumental in scheduling this second immunization opportunity – very important in light of the continuing rise in number of confirmed flu cases in our service area.*
- *Invitation to 2018 Colloquium "Making Art, Making Artists: Mentoring from Cole and Church to Today" Thursday, March 1 – 5:45 reception in the Kaaterskill Gallery will recognize art teachers from our area high schools. Panel discussion is at 7:00 p.m. in the Arts Center Theater, featuring artist Stephen Hannock and curator and Athens resident Carrie Feder to discuss the role of the cultural environment of the Hudson Valley in supporting and mentoring artists. Foundation Gallery director Yura Adams will be the moderator.*

14. New Business/Other

- *President Campion reported that the Professional Academic Committee is keeping Mr. Bohnsack updated, as he is chair of the Board Curriculum Committee, however, he plans on attending a meeting soon. Mr. Martin Ping, Executive Director of Hawthorne Valley attended the last PAC meeting. He talked about Hawthorne Valley's ag science and culinary program. In addition, we are ready to roll out our new cyber security program and our Director of Public Relations, Jaclyn Stevenson is working on a campaign to promote this course.*
- *Ms. Stevenson, presented the latest GO campaign poster to the Board. She is using college professors and students for the photos. The Go Discover poster for Open House on Saturday, March 24th features Assistant Professor of Biological Sciences, Rebecca Pindar and one of her students. The GO Discover was a suggestion from a faculty member. Overall, the GO Campaign is a success.*

15. President's Travel Approval List

Travel requests approved by President Campion were reviewed.

16. News Release Summary

The announcement from the Public Relations Department was reviewed.

17. Facility Use Report

The facility use report from the Community Services Office was reviewed.

18. Announcement of February Meeting

Monday, March 19, 2018 at 5:30pm

19. Executive Session

Discussion regarding the employment history of a particular person or persons and matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or persons.

Motion Mr. Wilber **Seconded:** Mr. Abitabile
Vote: Yes 8 No 0 Abstention(s)

Resolution: Accepted Rejected Tabled

Entered executive session at: 6:00 pm

Motion Mr. Abitabile **Seconded:** Mr. Bohnsack
Vote: Yes 8 No 0 Abstention(s)

Resolution: Accepted Rejected Tabled

Entered executive session at: 6:16 pm

20. Adjournment

Motion Mr. Wilber **Seconded:** Mr. Bohnsack
Vote: Yes 8 No 0 Abstention(s)

Resolution: Accepted Rejected Tabled

Adjournment at: 6:16 pm

Edward Schneier

Edward Schneier
Chairman, Board of Trustees

Christine Perry

Christine Perry
Executive Secretary to the Board