

BOARD MEETING

Minutes

February 25, 2019

The Board of Trustees meeting of Columbia-Greene Community College was held on **February 25, 2019** on the college campus, 4400 Route 23 Hudson, NY, 12534 at 3:30 p.m.

Present: Ned Schneier, Chairman; Peter O’Hara, Vice Chairman; Bruce Bohnsack; Philip Abitabile; Allison Koskey; Maryann Lee, Barbara Slutzky and Deirdre Barkley.

Excused: Rick Bianchi

Others Present: James Campion, President, George Timmons, Vice President and Dean of Academic Affairs; Carol Doerfer, Assistant Dean of Academic Affairs; Joseph Watson, Vice President and Dean of Students and Enrollment Management; Dianne Topples, Vice President and Dean of Administration; Joan Koweek, Executive Director, Columbia-Greene Community Foundation; Jaclyn Stevenson, Director of Public Relations, Michael Phippen, Professor of Transitional Studies, Diane Johnson, Associate Professor, Counselor, Career Development/Advisor and Faculty Association representative, and Gregg Berninger, Professor of English

1. **Call to Order 3:30 pm**
2. **Roll Call**, quorum present
3. **Pledge of Allegiance**
4. **Request for Approval of Agenda**

Motion:	Mr. Bohnsack	Seconded:	Ms. Slutzky
Vote:	Yes 8	No	Abstention(s)
Resolution: <input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Rejected <input type="checkbox"/> Tabled			

5. **Request for Approval of the Items in the Consent Agenda**

Motion:	Ms. Lee	Seconded:	Mr. O’Hara
Vote:	Yes 8	No	Abstention(s)
Resolution: <input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Rejected <input type="checkbox"/> Tabled			

6. Introduction of Guests and Items from the Floor

Joan Kowek, Executive Director of Columbia-Greene Community Foundation; Michael Phippen, Professor of Transitional Studies; Director of Honors Studies Program and representative of Faculty Council; Jaclyn Stevenson, Director of Public Relations; Diane Johnson Associate Professor, Counselor, Career Development/Advisor and Faculty Association representative, and Gregg Berninger, Professor of English

7. Moment of Silence

Dr. Leonard Symansky, Professor Emeritus, passed away at the age of 88.

Dr. Symansky retired from CGCC after teaching 20 years of languages.

8. President's Report

- Senior Vice Chancellor, Dr. Tod Laursen visited campus on Friday. We had a great turnout from our faculty and students. Dr. Laursen's visit was well received and much appreciated.

-Steel is going up on the new building

-President Campion acknowledged the recognition of staff and administrators on the "extraordinary actions that lead to a life being saved."

-Jaclyn Stevenson, Director of Public Relations reported on our 10, 012 contacts in our email database. Next benchmark – 12,000!

-The Polar Plunge was this weekend, Columbia-Greene was represented by staff, a student and administration.

-We have been honored with a Gold Education Digital Marketing Award for an interactive brochure.

9. Trustee Reports

-Student Trustee Barkley reported February events: 11th – Student Legislative Day; 14th – Pop-Up Day; 20th the Criminal Justice Club bake sale, with proceeds going to their trip to Washington, DC.

-Student Trustee Barkley also reported that recently a positivity board was put in place in the Hudson River Bank & Trust Foundation Student Dining Hall.

-Peter O'Hara, Presidential Search Committee Chair, reported the application deadline was Friday. The Search Committee will meet on March 8th, for the next phase of the search.

-Chairman Schneier attended the American Council of Trustees in Washington, DC. The basic concern was still on how and what level Pell grants be reauthorized.

-Trustee Abitabile and the Board, personally thanked Carol Doerfer, Assistant Dean of Academic Affairs for her assistance on taking over the role of Interim Dean of Academic Affairs; while we were in transition of hiring a new Academic Dean.

-Trustee Abitabile, also report on the John J. Gallo Golf Tournament on March 10th in Florida. This year's tournament will help develop a CGCC Foundation scholarship.

10. Vice President's Reports

Vice President and Dean of Academic Affairs, George Timmons reported:

-College in the High School Program – 12 high schools plus Questar – offering a total of 92 sections of courses with 669 enrollments (duplicated headcount).

-Through our partnership with Hudson Link, we are offering 10 sections of classes at Greene Correctional Facility, with a total of 164 enrollments.

-At Brookwood Secure Center, we are offering five courses, including an Inside-Out Class where Co-Greene students from this campus attend class at the Brookwood location with students from the Brookwood College Program. This semester we're offering Juvenile Delinquency taught by Associate Professor Frankie Beaver-Timmons. There is a total of 28 enrollments at this location.

-Feb. 1-2: Associate Professor Barbie Shaffer attended the Open Educational Resources (OER) Champions Workshop at Suffolk Community College. At this event, Ms. Shaffer received sustainability planning information which will be helpful as our campus sustainability plan is developed. Submission of this plan is a requirement of receiving OER funding. The plan is due in April.

-Feb. 6: Professor Gregg Berninger and Associate Professors Hilscher and Roberts, along with seven students from Mr. Hilscher's State and Local Government class, met with Assembly Member Didi Barrett at her Hudson office. The students spoke to the importance of community colleges, especially Co-Greene, and had a conversation about the need to change the funding formula of community colleges in order to sustain.

-As part of our lecture series, "Get Ticked Off" is being held this Thursday, February 28 at 6:30 pm in the Arts Center Theatre. "Get Ticked Off" is a public outreach campaign founded by Assembly Member Didi Barrett. A panel discussion will be held, centering on the growing dangers of tick-borne diseases. The event is free and open to the public.

-The upcoming show in the Foundation Gallery is Matt Frieburghaus' "Reshape," on display from March 7- April 19. Opening reception is Thursday, March 7 at 12:30 pm

-On February 14, I participated in my first faculty meeting. Topics of discussion included reevaluating the meeting structure (for the purposes being more student centered and for faculty to a more balanced day), rethinking our approach to course scheduling for the Spring 2019 semester, and examining the pros and cons of restructuring the Office of Academic Affairs.

-The Distance Learning Committee has been charged with assessing the current state of the College distance learning program. The areas being explored are training (for faculty and students, and support staff) infrastructure (LMS, e-pay, Banner integration) academic support services (library, tutoring, registration) and policies and procedures that may be in conflict with a positive student experience.

Vice President and Dean of Students and Enrollment Management, Joseph Watson reported:

- We have 1400 students registered, as of census February 8th.
- The process of verification is ongoing.
- The Admissions Office had a busy outreach weekend, with representation at the Home Show, Farming our Futures and the Polar Plunge.
- The Alumni Ambassadors Program will have a Breakfast this Thursday. The purpose of this program is to have most recent successful alumni, help promote the college with outreach activities.
- Career Day is Friday, March 22 from 9:00 am-1:00 pm.
- College Night is Friday March 22 from 6:00 pm-7:30 pm. There will be over 40 colleges and universities being represented.
- Joni Groll, of Health Services had organized Narcan training for Student Senate this past Thursday and another one today, for staff.
- We are still assigning mentor and mentees for students who need one. Thank you to everyone who volunteers their time as a mentor.
- Catherine Carlson served on the selection committee for the Student Chancellors Award for SUNY Central this past week. She also organized Advocacy Day at the Capital, advocating for more money for students with disabilities in all colleges in New York State.
- Meditation, Wellness and Archery Clubs are now recognized by the Student Senate on campus.
- Men's Basketball team finished their season this past Saturday and are now off to the playoffs. They will play away at Herkimer, tomorrow at 6 pm
- Women's Softball and Men's Baseball are still practicing and getting ready for their upcoming season.
- Track and Field begins this semester.
- Mascot Madness will begin shortly, with our own Rip as a contender.
- Student Senate will be sponsoring a Spirit Week.

Vice President and Dean of Administration, Dianne Topple reported:

- The Banner conversion is on its way and moving quickly.
- The budget for 2020 is underway, and just a reminder that the June's meeting we will need a quorum and resolution to accept the budget.
- There is no finance meeting this month.
- Claims audit report reviewed.

11. New Business/Other

Discussion of time for the March board meeting.

12. President's Travel Approval List

The list was reviewed by the Board

13. News Release Summary

The list was reviewed by the Board

14. Facility Use Report

The report was reviewed by the Board

15. Announcement of the March Meeting

Monday, March 18, 2019 at 3:30 pm

16. Executive Session

To discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation;

Motion:	Mr. Bohnsack	Seconded:	Ms. Lee
Vote:	Yes 8	No	Abstention(s)
Resolution: <input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Rejected <input type="checkbox"/> Tabled			
Entered Executive Session at: 4:24 pm			

Motion:	Ms. Slutzky	Seconded:	Mr. Abitabile
Vote:	Yes 8	No	Abstention(s)
Resolution: <input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Rejected <input type="checkbox"/> Tabled			
Exited Executive Session at: 4:45 pm			

17. Adjournment

Motion:	Ms. Slutzky	Seconded:	Mr. Abitabile
Vote:	Yes 8	No	Abstention(s)
Resolution: <input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Rejected <input type="checkbox"/> Tabled			
Adjournment at: 4:45 pm			

Edward Schneier

Edward Schneier
Chairman, Board of Trustees

Mary Garafalo

Consent Agenda

February 25, 2019

Approval of the Minutes from the January 28, 2019 Board Meeting

Operating Warrant Approval

- a. Warrant No. 01-19

Capital Fund Expenditures

- a. Warrant No. 1, Upgrade Enterprise Student Information System C06140
- b. Warrant No. 7, Renovations and Improvements C06138