

## BOARD MEETING

*For the regular meeting of the Board of Trustees of Columbia-Greene Community College was held on **Monday, June 17, 2019 at 4:00 p.m.** or thereafter in the Board Room on the college campus, 4400 Route 23 Hudson, New York, the following matters were submitted for consideration and action.*

**Present:** Ned Schneier, Chairman; Peter O’Hara, Phil Abitabile, Allison Koskey, Maryanne Lee, and Barbara Slutzky

**Excused:** Bruce Bohnsack and Rick Bianchi

**Others Present:** James Champion, President; Dianne Topple, Vice President and Dean of Administration; George Timmons, Vice President and Dean of Academic Affairs; and Joseph Watson, Vice President and Dean of Students and Enrollment Management

1. **Call to Order**, 4:05 p.m.

2. **Roll Call**, quorum present

3. **Pledge of Allegiance**

4. **Request for Approval of Agenda**

**Motion: Mr. Abitabile; Seconded: Mr. O’Hara**

**Vote:** Yes – 6; No – 0; Abstention(s) – 0

**Resolution: Accepted**

5. **Request for Approval of the Items in the Consent Agenda**

**Motion:** Ms. Slutzky; **Seconded:** Mr. Abitabile

**Vote:** Yes – 6; No – 0; Abstention(s) – 0

**Resolution: Accepted**

6. **Introduction of Guests and Items from the Floor**

Jaclyn Stevenson, Director of Public Relations; Joan Koweek, Director of Development and Alumni Services and Executive Director of Columbia Greene Community Foundation; Sean Berry, incoming Student Trustee; Gregg Berninger, Professor of English, Faculty Association representative, Michael Phippen, Professor of Transitional Studies; Director of Honor Studies Program and Faculty Council Chair; Casey O’Brien, Assistant Dean of Planning and Institutional Effectiveness; Donna Campion; and Mary Garafalo, Executive Secretary to the Board

7. **Resolutions**

**a. Resolution No. 0619-2124 Designation President Emeritus Status to James R. Campion**

**WHEREAS**, the Board of Trustees of Columbia-Greene Community College at its meeting on May 27, 1986 authorized the granting of emeritus status to college administrators who have retired from the College after at least 15 years of service, who had held the title of President prior to retiring, and whose service had been judged exemplary, and

**WHEREAS**, President James R. Campion has retired from the College after 44 years, having served as President for 19 years and

**WHEREAS**, President James R. Campion was a member of the team that opened the Greenport campus and created the physical, academic, student development and fiscal infrastructure of the College and

**WHEREAS**, President James R. Campion served in several administrative positions including 20 years as Dean of Community Services and

**WHEREAS**, President James R. Campion was an adjunct faculty member, Executive Director of the College Foundation and had direct involvement in the construction of all campus facilities, curriculum development, budget, legislative affairs and overall operations and

**WHEREAS**, President James R. Campion has been formally honored by community organizations, professional colleagues and government leaders during his long career in higher education and

**THEREFORE, BE IT RESOLVED** that the Board of Trustees of Columbia-Greene Community College hereby bestows upon President James R. Campion the designation of President Emeritus effective upon passage of this Resolution, with all rights, privileges, and honors thereto pertaining, and

**BE IT FURTHER RESOLVED** that the Board of Trustees of Columbia-Greene Community College directs that President James R. Campion being named with the designation of President Emeritus be so noted in appropriate publications of the College henceforth.

**Motion:** Ms. Slutzky; **Seconded:** Everyone

**Vote:** Yes - 6; No – 0; Abstention(s) – 0

**Resolution: Accepted**

**b. Resolution No. 0619-2125 to Accept a Vehicle Donation to the Automotive Program**

**WHEREAS**, the Board of Trustees of Columbia-Greene Community College must approve acceptance of all donations, and

**WHEREAS**, one vehicle has been donated by the Columbia County Sheriff's Office to be used in the Automotive Program at Columbia-Greene Community College,

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of Columbia-Greene Community College approves the acceptance of one vehicle, a 2007 Chevy Impala, from the Columbia County Sheriff's Office for use in the Automotive Program. (Attachment)

**Motion:** Ms. Lee; **Seconded:** Mr. O'Hara

**Vote:** Yes – 6; No – 0; Abstention(s) – 0

**Resolution: Accepted**

**c. Resolution No. 0619-2126 Resolution to Approve The 2019-2020 Proposed Operating Budget of the College**

**WHEREAS**, it is the responsibility and duty of the Board of Trustees of community colleges to approve budgets for colleges under Section 604.2, Codes, Rules and Regulations of the State of New York, 8 Education (B) and

**WHEREAS**, an operating budget for Columbia-Greene Community College for 2019-2020 has been prepared under the guidance of the President for presentation to the Board for approval, and

**WHEREAS**, the Finance Committee of the Columbia-Greene Community College Board of Trustees has reviewed the proposed 2019-2020 budget for the college and

**WHEREAS**, the college is proposing an operating budget in the amount of \$17,249,925 including basic and supplemental state aid in the amount of \$3,134,584 based on \$2,947 per FTE.

**THEREFORE, BE IT RESOLVED** that the attached 2019-2020 Operating Budget of the college in the amount of \$17,249,925 including state aid in the amount of \$3,134,584 based on \$2,947 per FTE be approved and subsequently be submitted to the sponsors and to the State University of New York for their approval.

**Motion:** Ms. Lee; **Seconded:** Ms. Slutzky

**Vote:** Yes – 6; No – 0; Abstention(s) – 0

**Resolution: Accepted**

**d. Resolution No. 0619-2127 to Approve the 2019-2020 Tuition and Fee Schedule**

**WHEREAS**, it is the responsibility and duty of the Board of Trustees of community colleges to establish tuition and fees under Section 604.2, Codes, Rules, and Regulations of the State of New York, 8 Education (B), and

**WHEREAS**, it is the intent of the Board that tuition and fees remain nominal to attract local students to the college and

**WHEREAS**, the college recommends the adoption of the attached schedule of tuition and fees,

**THEREFORE, BE IT RESOLVED** that the Board of Trustees of Columbia-Greene Community College agree that the attached schedule of tuition and fees for 2019-2020 be approved for submission to the counties with a recommendation for their approval.

**Motion:** Ms. Lee; **Seconded:** Ms. Slutzky

**Vote:** Yes – 6; No – 0; Abstention(s) – 0

**Resolution: Accepted**

**8. Proclamation for President James R. Campion**

Chairman Schneier presented President Emeritus James R. Campion, a Proclamation and plaque dedicating of the Community Learning Commons, in honor of his contributions to Columbia-Greene Community College and to its students, faculty and staff.

**9. President's Report**

There was no report for this month

**10. Trustee Reports**

- *Chairman Schneier has been in communication with Dr. Drummer.*
- *Save the Date – Scholar's Ball on September 7*
- *The Board thanked President Campion for his years of service to CGCC and wished him well on his retirement.*

**11. Vice Presidents Report**

Vice President and Dean of Administration, Dianne Toppole reported:

- *Claims audit report was reviewed*
- *July 15 will be the next Board Meeting*
- *Capital Project Phase 3 is underway, and bids are to be submitted on July 9*
- *Reviewed the proposed budget review for 2019-2020*
- *Jim Folz's replacement will start on July 22*

Vice President and Dean of Academic Affairs, George Timmons reported:

- *Update on the faculty searches – Offer letters have been signed for Science, Business, Fine Arts and Construction Technology.*

- *Dean of Academic Affairs attended the SUNY Chief Academic Officers Conference at the Harbor Hotel in Clayton, NY. The SUNY Provost Dr. Todd Laursen gave updates on several initiatives (SUNY Achieve, PRODIG, OER, Micro credentials, Global, Online, SUNY Task Forces, and the Provost Innovation Fund [PIF]).*
- *SUNY Central assisted the college in securing a special pilot rate to launch the Micro credentials initiative in the Spring of 2020.*
- *All SUNY Libraries will be migrating to a new Library management system (ALMA and PRIMO), developed by Ex Libris. C-GCC Library will go live to the new system on June 26. It is expected that ALL SUNY Libraries will go live by July 2, 2019. The new system interface, PRIMO, allows students, staff and faculty to log into their accounts and manage their research by creating favorites lists of search results, exporting citations, viewing and renewing materials on their library card, as well as using Interlibrary loan.*
- *Dr. Timmons at the request of President Campion proposed language modification for the motion made last month regarding the College in High School Program for purposes of being consistent with the legislative language. The proposed language reads as follows “For the 2019-2020 academic year a tuition waiver will be granted to eligible students who participate in the Part-time Concurrent Enrollment in the High School Program. The criteria will be based on the requirements for the USDA Free or Reduced-Price Meals as well as the academic requirements for the Part-time Concurrent Enrollment in the High School Program”.*
- *Omission from the May minutes: The Dean would like to acknowledge an end of the year celebration held in April. Associate Professor Timmons coordinated a successful Criminal Justice Luncheon for all CJ graduates that included representatives from several criminal justice agencies and community leaders. In addition, Associate Professor Bill DeLuca and Frankie Timmons took 12 students to Washington D.C. to explore and expose students to local and federal criminal justice career opportunities.*

Vice President and Dean of Students and Enrollment Management, Joseph Watson reported:

- *The new student trustee elect is, Sean Berry of Tivoli.*

#### **Enrollment**

- *The head count for Summer I is 351 as of noon today. The FTE is almost even at -1.1.*
- *There are 693 students registered for the Fall*
- *The Admissions Office participated in the Hudson Flag Day Parade. Also, Barbara Shaffer, Associate Professor of Psychology/Sociology, CGCC students and staff participated in the Hudson Pride Day Parade.*
- *Professor Mathews reports, the Construction Technology program is almost full.*
- *The Admissions office continues to be open on Saturday’s from 9:00 a.m.-2:00 p.m.*
- *The Admissions Staff have been calling pending students personally or by robo calls, as well.*
- *This will encourage pending students to make appointments for the Zone 1 registration this week.*
- *The Annual School Counselor Luncheon was held on June 13, which included presentations on Nursing and the Construction Technology Program. The presentations were given by Dawn Wrigley, Professor of Nursing and Chairperson for Nursing Division, Robbin Wase, Secretary for Nursing, and William Mathews, Professor, Counselor and Department Chairperson for Advising. Also, John Halligan and Maggie Uhalde, CGCC Alumni who told of stories of their career successes.*
- *Ag Day was Saturday, June 1 from 10:00 a.m-2:00 p.m. There was family fun, vendors and demonstrations. This year CGCC joined with Cornell Cooperative Extension 4-H Youth Programs. The event had expanded in the celebration of the 90th anniversary of 4-H. Several counties officials came for the opening ceremonies and the Smoothie Challenge.*
- *Students from Dan Connor’s Digital Imagery course created posters for this year’s event.*
- *The College will be more present in the community, to assist in more recruiting.*

#### **Athletics**

- *Germantown, Hunter-Tannersville and Chatham high-school seniors recently signed letters of intent to play sports at CGCC.*
- *Summer Sports will begin in July.*
- *Boys and Girls High School Summer Basketball League, will begin tomorrow.*

**Day Care/Pre School**

- *Day Care is open for the Summer 1 semester.*
- *June 2nd, they had their first 5K walk/run, which was a huge success. The walk/run had over 40 people participate, with raising almost \$2000.*

**12. New Business/Other**

**13. President’s Travel Approval List**

*The list was review by the Board*

**14. News Release Summary**

*The list was reviewed by the Board*

**15. Facility Use Report**

**16. Announcement of the July Meeting**

Monday, July 15, 2019 at 3:30 p.m.

**17. Executive Session**

To discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation;

**Motion: Mr. Abitabile; Seconded: Mr. O’Hara**

**Vote:** Yes – 6; No – 0; Abstention(s)

**Resolution Accepted**

**Entered Executive Session at: 4:30 p.m.**

**Motion: Mr. O’Hara; Seconded: Ms. Lee**

**Vote:** Yes – 6; No – 0; Abstention(s)

**Resolution Accepted**

**Exited Executive Session at: 5:25 p.m.**

**18. Adjournment:**

**Motion:** Mr. O’Hara; **Seconded:** Ms. Lee

**Vote:** Yes – 6; No – 0; Abstention(s)

**Resolution Accepted**

**Adjournment at: 5:25 p.m.**

*Edward Schneier*

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Edward Schneier  
Chairman, Board of Trustees

*Mary E. Garafalo*

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Mary E. Garafalo  
Executive Secretary

## Consent Agenda

**June 17, 2019**

**Approval of the Minutes from the May 20, 2019 Board Meeting**

**Operating Warrant Approval**

- a. Warrant No. 05-19

**Capital Fund Expenditures**

- a. Warrant No. 11, Renovations and Improvements C06138