

## Board Meeting

*For the regular meeting of the Board of Trustees of Columbia-Greene Community College was held on **Monday, June 21, 2021, at 4:00 p.m.** or thereafter Via <https://us02web.zoom.us/j/87074383085> AND (1) 646 876 9923/Meeting ID 870 7438 3085 AND ROOM 614 the following matters were submitted for consideration and action.*

**Present:** Ned Schneier, Chairman; Phil Abitabile, Bruce Bohnsack, Doreen Davis, Kelly Konsul, Maryanne Lee, Peter Markou, Peter O'Hara, Barbara Slutzky and Emily Kratz, Student Trustee

**Others Present:** Carlee Drummer, President; George Timmons, Provost/Senior Vice President of Academic and Student Affairs; Dianne Topple, Vice President of Administration and Chief Financial Officer; and Christine Perry, Secretary to the Board of the Columbia-Greene Community Foundation

1. **Call to Order, 4:17 p.m.**
2. **Roll Call, quorum present**
3. **Request for Approval of Agenda**  
**Motion:** Ms. Lee; **Seconded:** Mr. Abitabile  
**Vote:** Yes – 10; No – 0; Abstention(s) - 0  
**Resolution: Accepted**
4. **Request for Approval of the Items in the Consent Agenda**  
**Motion:** Mr. Bohnsack; **Seconded:** Ms. Lee  
**Vote:** Yes – 6; No – 0; Abstention(s) – 0  
**Resolution: Accepted**
5. **Introduction of Guests and Items from the Floor**  
**Andrew Baker, Technical Assistant for Admissions; Gregg Berninger, Professor of English; DawnMarie Blasl, Director of College-in-the-High-School; Siri Carlisle, retired Professor of Foreign Languages/English; William DeLuca, Professor Criminal Justice; Amanda Karch, Interim Director of Community Engagement and Professional Development; Joan Koweek, Executive Director, Columbia-Greene Community Foundation; Carl Nabozny, Multi-Media Coordinator; Casey O'Brien, Interim Assistant Dean of Academic Affairs; Michael Phippen, Professor of Transitional Studies; Nancy Rudberg, Director of Accounting; Jaclyn Stevenson, Director of Marketing and Communication and Christy Ward, Bursar**

**6. Resolution:**

- a. Resolution No. 0621-2184 to Designating Professor of Emeritus

**WHEREAS**, the Board of Trustees of Columbia-Greene Community College at its meeting on May 27, 1986, authorized the granting of emeritus status to faculty who have retired from the College after at least 15 years of service, who had held the title of Professor prior to retiring, and whose service had been judged exemplary, and

**WHEREAS**, Professor Siri Carlisle has retired from the College after 24 years of outstanding service, and

**WHEREAS**, Professor Siri Carlisle obtained the rank of full Professor and

**WHEREAS**, during her employment at the College, Professor Siri Carlisle served as Chair of the Arts & Humanities Division from 2006-2010 and again from 2019-2021 and other Division Chair assignments. She was the Acting Assistant Dean in 2018. In addition, Professor Carlisle has demonstrated a clear record of service to the College by serving on numerous committees such as Faculty Council, Academic Standards, and Honors, to name a few. She is a recipient of the Chancellor's Award for Excellence in Teaching in 2010 and the President's Award for Faculty in 2014. Finally, Professor Carlisle spent the 2005-2006 academic year re-immersing herself in languages by traveling abroad to Ecuador, Argentina, Cameroon, and Italy.

**THEREFORE, BE IT RESOLVED** that the Board of Trustees of Columbia-Greene Community College hereby bestows upon Professor Siri Carlisle the designation of Professor Emeritus effective upon passage of this Resolution, with all rights, privileges, and honors thereto pertaining, and

**BE IT FURTHER RESOLVED** that the Board of Trustees of Columbia-Greene Community College directs that Siri Carlisle being named with the designation of Professor Emeritus be so noted in appropriate publications of the College henceforth.

**Motion:** Ms. Slutzky; **Seconded:** Ms. Lee

**Vote:** Yes – 10; No – 0; Abstention(s) - 0

**Resolution: Accepted**

b. Resolution No. 0621-2185 to Amend the Policy Manual

**WHEREAS**, the Board of Trustees of Columbia-Greene Community College are empowered to adopt general policies for the operation of the College, and

**WHEREAS**, the Board Policy and Procedures Manual has been adopted by the Board of Trustees, and

**WHEREAS**, the addition of a Mission Statement to the Board Policy and Procedures Manual has been recommended by the College President and the College Senate, and,

**WHEREAS**, the Board of Trustees has reviewed said Statement,

**“Columbia-Greene Community College offers individualized guidance in a respectful learning environment, inspiring students to reach their academic goals and become engaged citizens.”**

**THEREFORE, BE IT RESOLVED** the Board of Trustees approve the Mission Statement and approve the addition of the Statement to the Board Policy and Procedures Manual to be housed in ARTICLE II, Section 1.0.

**Motion:** Mr. Bohnsack; **Seconded:** Mr. Markou

**Vote:** Yes – 10; No – 0; Abstention(s) – 0

**Resolution: Accepted**

## 7. **President’s Report**

### *Welcome and Farewells*

Welcome to Trustee Davis. Senorita Carlisle, buena suerte y bendiciones! Thank you for your many years of service. This is Emily Kratz’s last Board meeting. Emily, thank you for your wonderful service this year. We are very proud of you and your accomplishments and wish you well as you head off to UAlbany. Please stay in touch with us!

### *Enrollment*

Summer I Term saw increased enrollment, and as of this morning, the Summer II term enrollment is up by 50 students!

### *Operations Updates*

With the lack of demand for vaccines, the Columbia County DOH closed its clinic at the College. The College continues to administer COVID-19 tests every week to all on-campus employees who have not been vaccinated. Everyone in the building who has not been vaccinated must wear a mask. We are waiting on protocol revisions from SUNY regarding in-person classes. Right now, SUNY is mandating that all on-campus students be vaccinated – but cannot enforce this rule until the FDA lifts the emergency authorization.

### *Miscellany*

- Vaccine Champion College – an initiative to encourage students to be vaccinated. Offering a \$10 Stewart’s gift card as an incentive and a grand prize (to be determined).
- Simulator Training Room media event on June 29; pre-employment training planned for law enforcement officers starting in fall 2021.
- Junior Career Institute – modifying the program starting with a name change (three options: Career Connections / LEAP / Running Start) and making the experience available to both high school juniors and seniors in Columbia and Greene Counties.
- Police Reform: Deputy Sheriff Patrick Mayo – or anyone else assigned to the College from Sheriff Bartlett’s force – will be required to wear a body camera.
- Congressman Delgado visited the campus – very impressed with the College’s resilience during the pandemic; toured the Construction Technology Center; and will be returning for a personal demonstration of the Simulator Training Room
- Golf Tournament – thank you to Trustees Schneier, Abitabile, Lee, and O’Hara for participating.
- Web overhaul underway

## **8. Trustee Reports**

Student Trustee, Emily Kratz reported:

- We have a new Basketball coach, Joe Ross.
- We will be holding Baseball, Softball and Soccer Summer camps.
- Letter of intent signings continue to happen with soccer and baseball players.
- New bleachers are in.
- Personal: just working on scheduling my classes at UAlbany!

## **9. Vice Presidents' Reports**

Vice President of Administration and Chief Financial Officer Dianne Topples, presented her report during the Finance Committee Meeting.

Provost and Senior Vice President of Academic and Student Affairs, George Timmons reported:

### *Search updates*

- The Dean of Student Development search committee has identified four finalists for on-campus interviews. There were approximately 38 applicants for the position.
- The Dean of Academic Affairs search committee has identified 11 candidates for the first round of interviews that will begin the week of June 20. The goal is to have on-campus interviews soon after the Fourth of July recess. There were approximately 60 candidates in the pool.
- The Construction Technology faculty position is in the final stages. The search committee has identified two finalists. The on-campus interviews are scheduled for the week of June 28.
- The Director of Institutional Research Planning and Effectiveness has been deemed a failed search. There will be a reposting of the position later this summer.

### *Middle States update*

Casey O'Brien and Steve Gavlik have revised and submitted our Middle States Self-Study Design based on the feedback from Dr. Bonfiglio, our Middle States Commission on Higher Education liaison.

I want to personally thank everyone who contributed to the final draft of the document.

### *Recognition*

A special thanks to Dr. Bill Cook, Professor Emeritus, for his continued work with CGCC's Bird Museum. The College was recently invited to become a member of the Consortium of North America Lichen Herbaria. The Consortium work focuses on building a Global Consortium of Bryophytes and Lichens as keystones of cryobiotic communities.

I want to thank Maya Greene and Bill Matthews for their efforts in bringing to fruition SUNY and SED approval our Communication Concentration in the Humanities A.A. degree program. We are in the process of updating our website and giving this information to Matt Green for recruiting purposes.

President Drummer and I recently had a meeting with Questar III Superintendent Gladys Cruz and Chief Academic Officer Anthony Taibi to discuss opportunities to enhance our partnership. We agreed in principle Questar's willingness to allow the College to use their facility. The micro-credentials under consideration include culinary arts, HVAC, and renewable energy.

### *ATD*

There are six meetings scheduled over the summer to lay the foundation for the implementation of ATD with key stakeholders. The dates range from Monday, June 23, through August 23, 2021. These meetings lay the foundation with a broad range of stakeholders to begin incorporating this work into the operations of the College.

### *Retirements*

Mary Ellen Gallagher – Hired September 1, 2005, as a full-time Instructor of Nursing. During her 15-year tenure, Mary Ellen was promoted to Assistant (2009) and rank of Associate Professor (2015). As Mary Ellen embarks on her next chapter in life, she will be entering her final semester to earn her NP/PA license/certification.

Diane Johnson – Hired July 31, 2006, as an Academic Counselor for the Office of Advising Career and Transfer Services. During her 15-year tenure, Diane was promoted to Assistant (2010) and Associate Professor (2015) rank. She also earned the Chancellor's Award for Excellence in Professional Service in 2016.

Please join me in thanking both Mary Ellen and Diane for their dedication and service to CGCC. They will be missed.

## **10. New Business/Other**

## **11. News Release Summary**

**12. Announcement of the July Meeting**

Monday, July 19, 2021, at 3:30 p.m.

**13. Executive Session**

To discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

**Motion:** Mr. O’Hara; **Seconded:** Mr. Abitabile

**Vote:** Yes - 10; No - 0; Abstention(s) - 0

**Resolution: Accepted**

**Entered Executive Session at: 4:47 p.m.**

**Motion:** Mr. O’Hara; **Seconded:** Ms. Lee

**Vote:** Yes -10; No - 0; Abstention(s) - 0

**Resolution: Accepted**

**Exited Executive Sessions at: 5:25 p.m.**

**14. Resolution**

Resolution No. 0621-2186 to Amend Unclassified Professional Titles

**WHEREAS**, pursuant to the provisions of Section 35 of the Civil Service Law, the Board of Trustees of Columbia-Greene Community College is required to determine the positions which should be included under professional service as defined in Section 6306 of Education Law, and

**WHEREAS**, the Board of Trustees of Columbia-Greene Community College is required to amend job titles approved in professional service when necessary

**THEREFORE, BE IT RESOLVED** that in accordance with Amendment to Section 35G and 35I of the Civil Service Law in relation to the unclassified positions in the community college; the following title amendment should be made to the previously approved list of unclassified (professional) positions of Columbia-Greene Community College.

ADDITION(s):

- Associate Director of Enterprise Applications
- Enrollment Services Manager

**Motion:** Mr. Abitabile; **Seconded:** Mr. Bohnsack

**Vote:** Yes – 10 ; No – 0 ; Abstention(s) – 0

**Resolution Accepted**

**15. Adjournment:**

**Motion:** Ms. Lee; **Seconded:** Mr. Markou

**Vote:** Yes – 10 ; No – 0 ; Abstention(s) - 0

**Adjournment at: 5:32 p.m.**

*Edward Schneier*

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Edward Schneier  
Chairman, Board of Trustees

*Christine E. Perry*

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Christine E. Perry  
Secretary to the Board for the Columbia-Greene  
Community Foundation

## **Consent Agenda**

**June 21, 2021**

**Approval of the Minutes from the May 17, 2021, Board Meeting**

**Capital Fund Expenditures**

- a. Warrant No. 21, Operating Warrant CO6140
- b. Warrant No. 35, Renovations and Improvements C06138

**Operating Warrant Approval**

- a. Warrant No. 05-21, Operating Warrant