

## BOARD MEETING

*For the regular meeting of the Board of Trustees of Columbia-Greene Community College was held on **Monday, September 19, 2022, at 4:00 p.m.** or thereafter in **Room 614** on the College campus, 4400 Route 23 Hudson, New York. The following matters were submitted for consideration and action.*

**Present:** Bruce Bohnsack, Vice Chairman; Laura Best-Macia, Doreen Davis, Kelly Konsul, Maryanne Lee, and Ned Schneier

**Excused:** Peter Markou, Charles Millar, and Peter O’Hara

**Others Present:** Carlee Drummer, President; George Timmons, Provost and Senior Vice President for Academic and Student Affairs; Dianne Topples, Vice President of Administration and Chief Financial Officer; and Mary Garafalo, Secretary to the Board of Trustees

1. **Call to Order, 4:00 p.m.**
2. **Roll Call, quorum present**
3. **Pledge of Allegiance**
4. **Request for Approval of Agenda**  
**Motion:** Ms. Lee; **Seconded:** Ms. Konsul  
**Vote:** Yes - 6; **No** – 0; Abstention(s) - 0  
**Resolution: Accepted**
5. **Request for Approval of the Items in the Consent Agenda**  
**Motion:** Mr. Schneier; **Seconded:** Ms. Davis  
**Vote:** Yes - 6; No - 0; Abstention(s) – 0  
**Resolution: Accepted**
6. **Introduction of Guests and Items from the Floor**

**7. Resolution:**

**Resolution No. 0922-2220 Designating Trustee Emerita Status**

**WHEREAS**, the Board of Trustees of Columbia-Greene Community College at its meeting on May 27, 1986, authorized the granting of Emeritus status to Trustees who have served complete terms and whose service had been judged exemplary; and

**WHEREAS**, Barbara Slutzky served as Trustee of Columbia-Greene Community College until June 30, 2022, for 7 years; and

**WHEREAS**, Barbara Slutzky served collegially, thoughtfully, and with a student-centered perspective as a member of the Columbia-Greene Community College Board of Trustees; and

**WHEREAS**, Barbara Slutzky has made significant contributions to the educational and cultural well-being of the citizens of Columbia and Greene Counties;

**THEREFORE, BE IT RESOLVED** that the Board of Trustees of Columbia-Greene Community College hereby bestows upon Barbara Slutzky the designation of Trustee Emerita effective upon passage of this resolution with all the rights, privileges, and honors thereto pertaining, and

**BE IT FURTHER RESOLVED** that the Board of Trustees of Columbia-Greene Community College directs that Barbara Slutzky's name with the designation Trustee Emerita be so noted in appropriate publications of the College henceforth.

**Motion:** Mr. Schneier; **Seconded:** Ms. Lee

**Vote:** Yes - 6; No - 0; Abstention(s) – 0

**Resolution: Accepted**

Vice Chairman Bohnsack presented Ms. Slutzky her resolution as a Trustee of Emerita. Ms. Slutzky thanked the board for their support as a Board of Trustee member.

**8. President's Report**

*Matthew Kenny, ATD Partnership*

Matthew Kenny, Co-Chair of Achieving The Dream and Professor of Biological Sciences; delivered a PowerPoint presentation. Mr. Kenny explained in detail of the purpose of the ATD and the objective of building a community partnership to find out the needs of our business community. The visits with the local businesses were very engaging to communicate how Columbia-Greene could have a relationship with them.

Professor Kenny's hope is to educate businesses with a personal connection for education to the credit and non-credit offerings that exist. Also, he hopes to expand this partnership with the businesses with continuing to visit them.

The Board of Trustees was overly impressed with his observations of the businesses and the hope is to build from his findings of their needs.

*Maureen Sager, Marketing Overall*

Ms. Sager gave a PowerPoint presentation on the branding the college from 2008 to present. She talked about the change since 2008 and the national and local trends that are working against with our enrollment. Our branding of 2008 was geared towards 17–18-year-old students. It is our hope with the building of a new website our new target of Gen Z's, Millennials, Gen X and Baby Boomers, we will embrace our full range of students and educational offers.

*Matt Green, Admissions Update*

Matt Green, Assistant Dean of Enrollment Management gave an enrollment update from 2020 to present. As of the board meeting, we are 9% up in headcount for this semester. The increase enrollment is partially due to increase of enrollment in the early admit high students, the prison program, and non-matriculated students.

The Admissions Office is working with all the local high schools and it is their goal to have every senior apply to C-GCC.

## **9. Trustee Report**

### **Athletics**

- There is a baseball game scheduled for Saturday, September 24th at Orange County Community College.
- The fitness center is open from 8:00 am- 5:00 pm Monday through Friday.

### **Student Activities**

- The College welcomed 142 students & 113 guests at its August Orientation on August 25 & August 26. These were the first in-person student orientation events since before the pandemic.
- Welcome Week featured 11 exciting and engaging events for students to participate in. One of the events held was a Resource Fair, which consisted of representatives from on-campus services and the wider community including Childcare Connections and Columbia County Healthcare Consortium. Over 60 students attended the Fair.
- For the first time, a September student orientation was held for those unable to attend summer Orientation or enrolled during the add/drop period. This Welcome Event provided information for new students on campus resources, policies, procedures, and an opportunity to answer student questions.
- The Fall BBQ was hosted for the first time since 2019 and welcomed 250 members of our community. Students and employees enjoyed interactive games, networking opportunities, and delicious BBQ prepared by our Buildings and Grounds Team.

- Student Activities will be hosting a Club Fair for recruitment and to disseminate information on Tuesday, September 27 at noon, in the cafeteria. We have two new clubs this fall: The Student Business Association & Habitat for Humanity Collegiate Chapter.
- The 2022-2023 Student Senate will launch in October.

#### **10. Vice President's Report**

- a. Provost and Senior Vice President for Academic and Student Affairs, George Timmons reported:
  - On August 4, the College officially converted from Blackboard to Brightspace. In-person and virtual trainings were held during August with great attendance from our faculty, and training sessions continue to assist faculty with the many new features available in this new digital learning environment.
  - The College continues to make substantial progress on its self-study. We are in the process of preparing for our Preliminary Team Chair Visit with Dr. Mark McCormick. He will be arriving at our campus on October 24 to meet with different constituents across campus, including board members. The full team site visit has been scheduled for March 2023.
  - We just launched a new non-credit opportunity in Residential Electric Wiring. The program is taught by James Hayes, a Licensed Master Electrician with over 30 years in the electrical field. The class meets on Mondays and Wednesdays from 6-9 p.m. in the Construction Technology Building.
  - Stacey Hills, Assistant Professor of Business, had a paper accepted by the National Symposium on Student Retention. The presentation is titled "A Heuristic Framework for Adapting Pedagogy: A Longitudinal, Cross-Institutional Evaluation of Successful Methods with Current Student Perspectives."
  - Academic Affairs office looks forward to addressing goals outlined in the new Strategic Plan. The Academic Affairs office efforts this upcoming year will focus on academic assessment processes, a thorough review of the academic calendar, and academic policies focusing on equity, diversity, and inclusion. Recently, faculty and administrators met to revise next year's calendar to incorporate reading days to lengthen available study windows and add final exam days to decompress the week of final exams. These student-centered changes to the academic calendar are expected to show marked improvements in students' test-taking ability, study preparation, and overall academic success.

### **Student Development**

#### *Achieving the Dream*

Last month, our Achieving the Dream coaches conducted their fifth site visit at Columbia-Greene. The coaches' goals for this visit were to assess progress on the College's Action Plan, to offer guidance on the strategy based on what we have learned to date, and to reinforce the themes of the rural resiliency summer convening. In particular, the coaches sought to include more college employees in the digital literacy and workforce partnership conversations.

The coaches presented at the *All-College Meeting* to reinforce that the work of ATD is embedded into how the College does business, particularly with respect to student success initiatives.

In their follow-up letter to the Executive Leadership Team, they wrote in part, "We commend the College for the progress made since the last site visit. We were heartened to learn of the first administration of the student intake survey, not only because it is a strategy on your Action Plan, but more importantly, because it is an example of how the College uses data to drive practices. You are also using the initial results to drive action – the initiation of the CARE team to provide timely, holistic, individualized student support. Next, we continue to observe evidence that the College is integrating their ATD work with other college initiatives. Finally, we were impressed with the College's Equity, Diversity, and Inclusion Plan. Noting that the plan will evolve and grow as you continue to evaluate strategies and review outcomes provides another opportunity for the College to realize the commitment to fostering a college of evidence by relying on data to inform the plan's evolution."

#### **Career Success**

The office of Career Success has rolled out a platform called College Central Network, which provides leading-edge technology for connecting employers with qualified emerging talent. With the latest version of College Central, students and alumni have access to a local job board, a New York Community College consortium job board, and national opportunities. The network also offers job search and career advice resources. This platform is replacing Purple Briefcase.

#### **Health Services**

Columbia-Greene will be entering a partnership with SUNY Upstate Medical University's Tele Counseling Network. The Tele Counseling Network provides psychiatric care through HIPAA-compliant Zoom, including med management and psychotherapy (CBT and DBT as well as regular therapy). These services are free for SUNY students, and 38 other campuses have joined this network. Tele Counseling Services will be available to students on campus and virtually, from 8:00 a.m. to 9:00 p.m.

Maria Ostrander and Drew Ledoux will serve on the Greene County Threat Advisory Team coordinated by Captain Tracey Quinn of the Greene County Sheriff's Department. Monthly meetings will offer an opportunity for tabletop discussions with local agencies about emergency response and safety matters.

***Student Success***

Based on student intake results, the Office of Student Success has been providing interventions and referrals to students based on their level of need.

Since the start of the semester, all the College's loaner laptops and calculators have been deployed to students in need. Student Success is working with the Foundation to order new devices where possible.

The Office of Student Success has provided students with information about community resources where reliable internet can be accessed and is exploring a loaner program for internet hotspots devices.

- b. Vice President for Administration and Chief Financial Officer, Dianne Topple submitted her report at the Finance Committee Meeting

**11. Announcement of the October 2022 Meeting**

Monday, October 17, 2022, at 3:30 p.m.

**12. Adjournment**

**Motion:** Mr. Schneier; **Seconded:** Ms. Lee

**Vote:** Yes – 6; No - 0; Abstention(s) – 0

**Adjournment at:** 5:14 p.m.

*Bruce Bohnsack*

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Bruce Bohnsack  
Vice Chairman, Board of Trustees

*Mary E. Garafalo*

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Mary E. Garafalo  
Executive Secretary to the Board

## **CONSENT AGENDA**

**September 19, 2022**

**Approval of the Minutes from August 15, 2022, Board Meeting**

**Operating Warrant Approval**

- a. Warrant No. 08-22, Operating Warrant